

Project Manager

Hertfordshire based (projects London and UK wide)

£55,000–£70,000 plus package

Vacancy ID: 010122

You'll take ownership of workplace fit-out, refurbishment and design-and-build projects from initial planning through to completion and handover, working for a respected specialist interiors sub-contractor based in Hertfordshire. Some schemes will be precise partitions and ceilings packages; others will be the complete fit-out, delivered for leading main contractors and end users across London, the South-East and occasionally further afield.

This role is designed for someone who wants genuine flexibility, calm trust, and bigger responsibility without corporate noise. You'll run projects properly, with clear communication, pride in quality delivery, and the autonomy to organise your week around what the job needs.

What You'll Do

You'll lead delivery of multiple interiors projects, taking them from site set-up to practical completion and handover. You'll build and maintain realistic programmes, organise procurement schedules, and manage supply chain performance so materials, labour and information arrive when they should.

You'll track budgets, report costs, and manage change control with clarity, protecting commercial outcomes while keeping client relationships strong. You'll coordinate clients, consultants, subcontractors and internal teams, keeping communication direct and decisions practical. Where scopes include design or technical complexity, you'll oversee buildability and technical coordination so that what is agreed is what gets built.

On site, you'll participate in meetings, manage sequencing, and identify risks early, resolving them before they affect programme or budget. You'll keep standards high, maintaining a safe, tidy and respectful site. Health and Safety is central to the role. You'll also be open to learning more about pricing and commercial decision-making, strengthening your understanding of how work is won and protected, while staying firmly accountable for delivery.

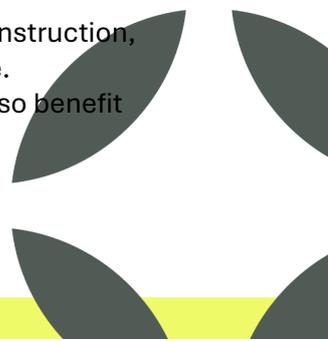
What You'll Get

You'll get true flexibility. You can work from site, home, or the office depending on what you need to achieve. The business prefers to see you at the office around once a week for team rhythm and communication, but you'll be trusted to plan your week like a professional.

You'll join a flat structure with open conversation and no unnecessary hierarchy, where decisions are made quickly and problems are solved early. You'll be trusted with bigger responsibility, and your contribution will be visible in the outcomes you deliver, not hidden behind layers.

You'll work on varied, high-quality interiors projects with leading names in London construction, in a team culture built on straightforward communication and pride in a job well done.

Wellbeing is treated practically through how work is planned and supported. You'll also benefit



from better technology and systems that make it easier to track progress, manage costs, and keep stakeholders aligned without drowning in admin.

Package includes a discretionary bonus, generous holiday allowance, and training and professional development. This is a role written for someone who is already well employed and selective, and wants a credible step forward through more autonomy, more responsibility, and better support to deliver quality consistently.

What You'll Need

You'll be confident running interiors fit-out and refurbishment projects, whether within a main contractor environment or as part of a specialist sub-contractor team. You'll combine technical understanding with organised delivery and a clear, direct communication style.

You'll have experience delivering interiors projects in the £10k to £750k range, and ideally knowledge of partitions, ceilings, joinery, and full fit-out works. You'll bring good commercial awareness and cost management skills, with the ability to manage multiple workstreams while keeping the bigger picture in view. You'll be collaborative, calm, practical and focused under pressure, with strong written and verbal communication. SMSTS, CSCS and First Aid are preferable.

About the Company

You'll be joining a specialist interiors sub-contractor delivering high-quality partitions and ceilings packages and complete fit-outs for leading main contractors and major end users. Based in Hertfordshire and working across London and the South-East, they are known for attention to detail, clear communication and pride in a job well done.

The business keeps things simple: a flat structure, open conversation, and the flexibility to work where and how you get the best results. You'll be supported by good people who care about the details, and you'll be trusted to run your projects properly.

Getting in Touch

"If this sounds like the right next step for you, call Matthew Lane on 07875 209843 or email matthew@moonlightpartners.co.uk

Trust is the lifeblood of our business, and all enquiries will be treated with the utmost confidence. If you think you know the person for this role, we have a generous referral scheme, paying £500 to £2,000 per person you recommend depending on their salary level. Full terms available at <https://www.moonlightpartners.co.uk/recommend-someone>

